

**Student Application for Internships/Practicum/Fellowships in the University
Hygienic Laboratory Workplace**

Complete the following form if you are interested in an internship, practicum, or fellowship position at the University Hygienic Laboratory (UHL). Submit completed form to UHL Human Resource Office, H101 Oakdale Hall, Iowa City, IA 52242 or email to: Internship@uhl.uiowa.edu

Name: _____

Permanent address: _____

City: _____ **State:** _____ **Zip code:** _____

Current address: _____
(If different than permanent address)

City: _____ **State:** _____ **Zip code:** _____

Daytime phone number: _____ **Evening phone number:** _____
(Include area code)

Email address: _____

College or University attending: _____

Degree program: _____ **Expected graduation date:** _____

Describe any specialized training you have received (i.e., laboratory, epidemiological or experience that applies to this internship):

What are your professional goals? _____

When are you available for training? _____

Internships/Practicum/Fellowships in the UHL Workplace

(To be completed by the student applicant)

Continued

What disciplines or techniques are you most interested in studying?

What is your cumulative undergraduate GPA? _____

What is your cumulative graduate school GPA? _____

Other comments or information you would like considered:

Thank you for your interest in the University of Iowa Hygienic Laboratory.

Types of Student Opportunities

There are several ways in which students can participate in the UHL workforce. Listed below are descriptions of each. These are based on policies established by the University of Iowa.

- 1. Internship:** Internships can take place during the fall, spring or summer semesters. Internships can be paid and unpaid. Student must be a sophomore or above. They can receive a notation on their transcript for the work completed. UHL internship opportunities are posted on the University of Iowa Pomerantz Career Center, but are not limited to UI, other internship positions will be considered. Interns must work a minimum of 10 hours per week for eight weeks during the summer and 10 weeks during the fall. The job must be at least 80 percent professional work. The student's main duties should not be filing, answering the phone, washing glassware, or photocopying. In order for an intern to register their internship for transcript notation, they must receive continuous supervision by a full-time professional staff person. The supervisor will fill out an evaluation of the student's performance using forms from the respective college or UHL. To obtain course credit or meet service learning criteria, the student must follow both their college/university degree major department and UHL guidelines. If the internship is through another college, the UHL will adhere to that college's acceptance criteria.
- 2. Practicum:** In a practicum, students must complete a required contact-hour project in a public health or environmental setting. Contact hours are determined by the educational institution. This practicum experience, including a final written report and oral presentation, constitutes the final examination for course work within a university college, such as the College of Public Health or the College of Liberal Arts and Sciences. The practicum is paid or unpaid and can be for course credit.
- 3. Fellowship:** Fellowships provide students (generally post-secondary) an opportunity to apply the technologies, methodologies and practices related to their field of expertise in a professional environment. The fellow is assigned to a particular project, with some assignments lasting as long as two years. UHL participates in the APHL/CDC Emerging Infectious Diseases Fellowship program.
- 4. Student employee:** A student employee (Work Study or otherwise) is a part-time hourly employee (20 work hours per week or less during academic year) who is enrolled and regularly attending classes at The University of Iowa or other accredited college or university. Such employment, therefore, is temporary and incidental to the pursuit of an education.